



BOARD MEETING MINUTES

Novemeber 9, 2012

1. Open Meeting
 - a. Attendees: Joanne Boehm, Tom Wojcik, Jeff Manhardt, Pat Walsh, Mark Kwandrans, Karen Rybak
 - b. The meeting was called to order at 5:02pm
2. Approval of minutes
 - a. This is an emergency Board meeting – no previous minutes to approve
3. New Business – This is an emergency Board meeting to address issues receiving funds from our Event Management software – Acteva and options to address
 - a. Finance – Pat Walsh
 - i. Provided the amount still not yet received and the amount of time the payments have been delayed
 - ii. Provided status of inquires with Acteva and noted the Chapter Attorney is now involved
 - iii. Noted San Francisco BBB recently updated the rating of Acteva to F and revoked membership
 - b. Professional Development – Tom Wojcik
 - i. Noted time is limited because Jan events need to be created in an event management system starting Nov 13th and Board agreed not to use Acteva
 - c. Technology & Business Services
 - i. Reviewed options being analyzed in Replace Acteva project – DT Register, Wild Apricot, EventBright
 - ii. All three scored close, EventBright won as a pure event management system as scored by the requirements, DT Register has lowest cost though it is the least user-friendly. Wild Apricot had the highest cost, though it is less than Acteva and is expected to be able to meet requirements for the Membership Database & CRM projects
 - d. Board members discussed options and were presented with a recommendation to use DT Register for Jan events and continue analysis for final solution. This will address the short-term impact at the lowest cost and allow the Board and project teams to analyze the potential of using Wild Apricot to address requirements for event management, membership database and CRM projects.
 - e. Additional Board business – Reviewed options for keynote speaker of 2013 PDD, agreed on a speaker and authorized a deposit to book the speaker.
4. Close Meeting
 - a. Meeting adjourned at 5:40pm